



Enrollment Steps for Returning Students

1. Submit the *Tuition Payment Preference Form* and the registration fee of \$375 per family to the main office. To be considered for tuition assistance, you must be registered by March 31, 2019.
2. Include any scholarship award letters (AAA or SUFS) your student has/or may receive for the 2019-2020 school year. The *Tuition Payment Preference Form* can be found on our website under admissions/tuition. This form needs to be submitted each year. One form per family is needed.
3. **Use the enclosed *Enrollment Instructions* to complete your student's registration.** There is a **\$10 processing fee** paid to *FACTS* to complete the *Online Enrollment*.
4. While completing the enrollment form, you will be directed to set up your *FACTS* account for payment of tuition. All families choosing **Payment Options 2 & 3 are required to set up an account through the *FACTS Management Company* even if you have an account through your student's Catholic elementary school.**
 - A student must be enrolled at Bishop Snyder before being considered for tuition assistance. Applications for tuition assistance can be accessed online at **www.factsmgt.com**. **The deadline to apply is March 31, 2019**
 - In April, the *2019-2020 Course Catalog* and *9th Grade Course Selection* form (P.E., World Language, and an elective) will be sent to students enrolled in Bishop Snyder High School.